

**SWALE BOROUGH COUNCIL
FORWARD PLAN AND NOTICE OF KEY DECISIONS**

1 October 2017 - 31 January 2018

Notes:

A key decision is defined as 'an Executive decision which is likely to (a) result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.'

The key decision threshold, confirmed by Council, is set at £100,000 (this relates to (a) of the definition above).

Where the decision will be made by Cabinet, the Members of the Cabinet are:

Councillor Andrew Bowles - Leader

Councillor Gerry Lewin – Deputy Leader and Cabinet Member for Planning

Councillor Duncan Dewar-Whalley - Cabinet Member for Finance and Performance

Councillor Mike Cosgrove - Cabinet Member for Regeneration

Councillor David Simmons – Cabinet Member for Environment and Rural Affairs

Councillor Alan Horton – Cabinet Member for Safer Families and Communities

Councillor Ken Pugh – Cabinet Member for Housing and Wellbeing

Subject to any prohibition or restriction on their disclosure, copies or extracts of any documents listed below can be viewed at Swale House, East Street, Sittingbourne, Kent, ME10 3HT. Please contact Democratic Services to arrange a time to view the documents or to request copies by post by e-mailing democraticservices@swale.gov.uk or by telephone on: 01795 417330. Fees may be charged in accordance with the Council's Fees and Charges policy.

Other documents relevant to the decision item may be submitted to the decision maker; please contact Democratic Services (contact details above) to request details of these documents as they become available.

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
	<p>Adoption of the International Holocaust Remembrance Alliance definition of antisemitism</p> <p>The report will invite Council to adopt the IHRA's definition of antisemitism, in-line with central government's recent decision to do so and its encouragement of local authorities to-follow suit. This will be a primarily symbolic demonstration of the Council's intolerance for antisemitism.</p>	<p>Cabinet 4 October 2017</p>	<p>Non-Key This is not a key decision as it will be considered and decided by full Council.</p>	<p>Open</p>		<p>Leader David Clifford</p>
	<p>Interim Swale Air Quality Action Plan 2017</p> <p>Swale Borough Council are revising the Air Quality Action Plan to update and consolidate the actions for all five Air Quality Management Areas. The interim action plan proposes a methodology for the implementation of future air quality actions to maximise partnership engagement and propose potential measures for development of a Strategic Air Quality Action Plan 2018 - 2022 for the Borough.</p>	<p>Cabinet 4 October 2017</p>	<p>Key It is significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	<p>Open</p>		<p>Cabinet Member for Environment and Rural Affairs Tracey Beattie</p>

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	<p>South Thames Gateway Building Control Partnership to incorporate Canterbury City Council Building Control</p> <p>To recommend that the Council should agree to Canterbury City Council building control joining STG</p>	<p>Cabinet 4 October 2017</p>	<p>Non-Key</p>	<p>Open</p>		<p>Cabinet Member for Planning James Freeman</p>
	<p>Sale of sites to Optivo Housing</p> <p>This report seeks approval for the sale of various small parcels of land to Optivo Housing to be developed for social housing subject to planning permission and on the terms provisionally agreed.</p>	<p>Cabinet 4 October 2017</p>	<p>Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates.</p>	<p>Part exempt</p>		<p>Cabinet Member for Finance and Performance Kent Parker</p>
	<p>Swale Open Spaces and Play Strategy 2017-2022</p> <p>This report updates Members on the progress on the Open Spaces and Play Strategy following consultation in 2016. It summaries the key findings of the assessment report and how these</p>	<p>Cabinet 4 October 2017</p>	<p>Key It is significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions</p>	<p>Open</p>		<p>Cabinet Member for Environment and Rural Affairs Martyn Cassell</p>

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	have been turned into strategic outcomes. It asks permission to put the draft document out to public consultation prior to final adoption later this year.		in the area of the local authority.			
	<p>Proposed new lease for Isle of Sheppey Sailing Club</p> <p>This report recommends that Cabinet enters into a new 125 year lease with the Isle of Sheppey Sailing Club.</p>	Cabinet 4 October 2017	<p>Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.</p>	Open		<p>Cabinet Member for Finance and Performance</p> <p>Kent Parker</p>
	Cabinet response to Scrutiny Committee Review of Housing Services Recommendations Cabinet response to recommendations as reported to the Cabinet Meeting of 6 September 2017.	Cabinet 4 October 2017	<p>Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to</p>	Open		<p>Cabinet Member for Housing and Wellbeing</p> <p>Amber Christou</p>

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			be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.			
	Minutes of the Local Development Framework Panel held on 21 September 2017	Cabinet 4 October 2017	Non-Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.	Open		Cabinet Member for Planning Gill Harris
	Minutes of the Swale Joint Transportation Board meeting held on 11 September 2017	Cabinet 4 October 2017	Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working	Open		Cabinet Member for Regeneration

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			in an area comprising two or more wards or electoral divisions in the area of the local authority.			
	<p>Visitor Economy Strategy</p> <p>This sets-out priority actions for the tourism sector in Swale from 2017 to 2020.</p>	<p>Cabinet 8 November 2017</p>	<p>Key It is likely to result in the Council incurring expenditure above £100,000 or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates.</p>	<p>Open</p>		<p>Cabinet Member for Regeneration Lyn Newton</p>
	<p>Review of Fees and Charges</p> <p>The report invites Cabinet to consider the proposals for the level of fees and charges to be levied for the next financial year 2018/19 for submission to Council. Charges will take effect from 1 April 2018.</p>	<p>Cabinet 8 November 2017</p>	<p>Non-Key This is not a key decision as it will be considered and decided by full Council.</p>	<p>Open</p>		<p>Cabinet Member for Finance and Performance Nick Vickers</p>

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	Minutes of the Local Development Framework Panel meeting held on 30 November 2017	Cabinet 6 December 2017	Non-Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.	Open		Cabinet Member for Planning Gill Harris
	Financial Management Report April to September 2017 This report shows the revenue and capital projected outturn for 2017/18 as at the end of period 6, covering the period from April to September 2017.	Cabinet 6 December 2017	Non-Key This is not a key decision as it is for information only.	Open		Cabinet Member for Finance and Performance Nick Vickers
	Medium Term Financial Plan and 2018/19 Budget This report sets-out the Council's Medium Term Financial Plan and proposals for the 2018/19 Budget.	Cabinet 6 December 2017	Non-Key This is not a key decision as it will be considered and decided by full Council.	Open		Cabinet Member for Finance and Performance Nick Vickers
	Minutes of the Swale Joint Transportation Board meeting held on 18 December 2017	Cabinet 10 January 2018	Non-Key This is not a key decision because is it not likely to result in the local authority incurring expenditure or savings in excess of £100,000 or to	Open		Cabinet Member for Regeneration

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			be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.			
	<p>Treasury Management Strategy Statement and Investment Strategy 2018/19</p> <p>This report sets-out and seeks approval of the proposed Treasury Management Strategy and Investment Strategy for the Council in 2018/19. It will be proposed to Council at the meeting on 21 February 2018.</p>	Cabinet 7 February 2018	Non-Key This is not a key decision as it will be considered and decided by full Council.	Open		Cabinet Member for Finance and Performance Nick Vickers
	<p>Medium Term Financial Plan and 2018/19 Budget</p> <p>This report sets-out the Council's Medium Term Financial Plan and proposals for the 2018/19 Budget.</p>	Cabinet 7 February 2018	Non-Key This is not a key decision as it will be considered and decided by full Council.	Open		Cabinet Member for Finance and Performance Nick Vickers
	<p>Financial Management Report: April - December 2017</p> <p>This report shows the revenue and capital projected outturn for</p>	Cabinet 7 March 2018	Non-Key This is not a key decision because is it not likely to	Open		Cabinet Member for Finance and Performance Nick Vickers

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	2017/18 as at the end of period 9, covering the period from April to December 2017.		result in the local authority incurring expenditure or savings in excess of £100,000 or to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.			
	Minutes of the Local Development Framework Panel held on 8 February 2018	Cabinet 7 March 2018	Non-Key This is not a key decision as the making and adoption of the LDF will ultimately be considered and decided by full Council.	Open		Cabinet Member for Planning Gill Harris